



**BOARD OF DIRECTORS**  
Lopez Island School District #144  
January 25, 2023  
Multi Purpose Room/LISD Zoom  
6:00 PM  
**Board Meeting Minutes**

[Meeting Link can be found on LISD Website](#)

**Following the recommendation of the San Juan County Health Department and LISD School measures to control the coronavirus, in-person attendance is limited by social distancing and Zoom meeting access is available.**

**I. CALL TO ORDER:**

*Directors present: Chair Carrier, Vice-Chair Guenther, Director Taylor, Director O'Connell joined after the Consent Agenda vote.*

*Staff present: Superintendent Murray, Financial Manager Moore, Principal Martin, Principal Fordham, J.Hammond, S.Jones*

*Chair Carrier called the meeting to order at 6:00 pm. A quorum was present.*

**II. PLEDGE OF ALLEGIANCE AND LAND ACKNOWLEDGEMENT:**

*Chair Carrier led the Flag Salute and the Land Acknowledgement.*

**III. APPROVAL OF AGENDA:**

*Director moved to approve the agenda. Discussion: Add to Item XI, Updates, Item F PSE. All voted to approve the agenda as amended. (3/3)*

**APPROVAL OF MINUTES:**

A. Regular Board Meeting of December 14, 2022

*Chair Carrier moved to approve the minutes. No discussion. All voted to approve the minutes. (3/3)*

**IV. ADOPTION OF THE CONSENT AGENDA:**

A. Payroll for the month 12/2022 \$437,885.62

B. Consideration to approve:

1. AP Check Summary, Warrant Log 117351 through 117386, totaling \$69,962.44
2. Contract for Certified Employment Leave Replacement, Kindergarten (R.Alva)
3. Contract for Classified Employment, Online Learning Coordinator (S.Wysocki)
4. Contract for Certified Employment, Provisional, Sp. Ed (H.Hatch)
5. Contract for Classified Employment, Food Services Manager Leave Repl. (S.Nolan)

*Director Taylor moved to approve the Consent Agenda. No discussion. All voted to approve the Consent Agenda. (3/3)*

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***Persons with disabilities please contact the district office at 468-2202 to make arrangements to participate in board meetings.***

**Nondiscrimination:** The Lopez Island School District prohibits discrimination on the basis of age, sex, marital status, genetic information, sexual orientation, including gender expression or identity, race, creed, religion, color, national origin, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, unless based upon a bona fide occupational qualification, in all its employment procedures, training, programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Superintendent, 86 School Rd., Lopez Island, WA 98261, 360.468.2202.

V. PUBLIC COMMENT:

When called forward, individuals will identify themselves and proceed to make comments within the three (3) minute time limit established by the board. The board is not obligated to respond to questions or challenges made during the public comment period and the board's silence will not signal agreement or endorsement of the speaker's remarks. The board may control the time, place, and manner of public comment. The chair/president may terminate an individual's statement when the allotted time has passed and may interrupt a speaker to require the same standard of civility that the board imposes on itself.

*A member of the public addressed the board with the request to dedicate the gym to MR Buffum. She reported that the gym was packed at the dedication ceremony. Chair Carrier responded that the board does not have a policy or procedure to address such a request, so they are working to identify and draft an appropriate policy and procedure for responding to this request.*

*A member of the public joined by Zoom to follow up on comments made at last month's meeting. He expressed his appreciation of Superintendent Murray's phone call follow up.*

*A member of the public joined via Zoom to comment that he'd like to see the Principals' reports on each month's agenda.*

VI. STATEMENT FOR THE RECORD: - Gary Franco

*Mr. Franco read a statement that he prepared for the board. A written copy of the statement was submitted into the record.*

VII. RECOGNITION AND GRATITUDE:

*Chair Carrier expressed her gratitude for the large audience turnout.*

*Superintendent Murray presented this month's ABCD award to James Burt for his quick cleanup over winter break when Secondary Room 9 flooded from frozen pipes.*

*Principals Martin and Fordham thanked the Board and presented gifts from elementary students along with a book, Think Again: The Power of Knowing What You Don't Know by Adam Grant, for each board member. They presented a video of an elementary student thanks to the board.*

*Superintendent Murray shared a proclamation from the governor where he declared January 2023 as School Board Recognition Month. Superintendent Murray presented certificates to each director.*

*Board Director Del Guenther was recognized by WSSDA for 10 years of service as a board director.*

VIII. FINANCIAL REPORT: Kara Moore, NWESD Business Services Manager

*Financial Manager Moore shared a slide presentation of the monthly budget report.*

IX. ADMINISTRATIVE REPORT:

A. Superintendent Report

*Superintendent Murray introduced Matt Godlove to the board for a Water Project update. He has been working with the school district since 2016. He shared a history of the project including budgeting and funding information. He shared a schedule of next steps of the water project.*

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*Currently the project is in the design phase. Next, permits would be sought and advertisements for contractors. The pre-construction phase would last about 50 days which would be estimated to start in late June with construction anticipated to begin in August. It is expected that the water use would be immediately available with the closeout scheduled for the beginning of 2024. One of the partnerships is with the FLIP pool, whose construction timeline is later than early 2024.*

*Superintendent Murray continued with his report. He reviewed the “Our Offerings: Supporting our Staff” Impact statement and Strategic Initiatives Focusi. He shared a video on Next Education WorkForce and information on the program. He will be attending training virtually and attend an in-person training in February. He shared the HIB (Harassment, Intimidation and Bullying) update with three incidents. Two have been resolved and the third is under investigation with a total of ten for the 2022-23 school year. He also shared the current Covid update. Additionally, he shared a statement presented to him by the LEA before a scheduled meeting. He shared comments from the letter and concerns he has with the response from the staff.*

X. UPDATES:

A. Board Legislative Update - Kirm Taylor, BLR

*Director Taylor informed the board and community the role he plays as the Legislative Representative to the board. He explained that the McCleary Act has led the school to be unable to fully collect all levy funds approved by the voters. Currently, there is legislation in the works to change the laws around this issue. WSSDA legislative priorities do not take into consideration small schools and changes offered by Lopez Board members have been voted down previously. He will continue to monitor legislation and provide testimony and other contacts with the legislature to urge passage of bills that offer additional funding, e.g. special education.. Information for the parents and staff to support change has been sent out via email this week. Director Taylor will visit the Legislature as a part of a conference at the end of February.*

B. Associated Student Body (ASB)

*Student Rep A. Patino presented gifts to the board from the ASB. She expressed appreciation for every aspect of the school board’s work. ASB has planned and set up two dances this month. After feedback from chaperones, ASB has decided to create other student socializing and engagement activities, such as game nights. Next Friday is Spirit Day. They have decided to have a pep rally for each sports season where athletes will be recognized. Students were interviewed regarding the Strategic Plan. Feedback indicated that students have not been included to the degree which they would like and asked that in the future they be given more opportunities to be engaged.*

C. Lopez Education Association (LEA)

*L. Swanson shared the LEA’s appreciation for Board. She also thanked Superintendent Murray. This month LEA is holding elections. She thanked R. Tetu for service as an elected member. LEA expressed concern about the lack of information from Superintendent Murray regarding changes planned for the 2023-24 school year.*

D. Lobo Pack

*S.Olson joined to inform the board of their Valentine’s Dinner fundraiser. Tickets can be purchased from the website or from K. Warner.*

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APPROVED 2/15/23

E. Parent, Teacher, School Association (LIPTSA)

*K.Sausman is excited to report that LIPTSA will be bringing back the Talent Show previously led by R.Tetu. This event will take place at the Community Center and is a fundraiser. LIPTSA is supporting the students through yearbook scholarships so that each student can receive a yearbook if they qualify for Free & Reduced lunch. They just finished a Chili Feed sale which was a great success. They are looking for new members and have elections open for board positions. She ended with a thank you to the board and much appreciation for their service.*

F. Public Service Employees (PSE)

*D.Steinbrueck shared thanks to the school board on behalf of all the classified school staff. The Lopez chapter will be negotiating the schedule A contracts soon. She reported that in January, the school hired six new classified staff including a leave replacement chef. She has been working with HR for a new employee orientation. In regards to the Strategic Plan, she asks that the board take into consideration the time needed to train staff and allow for changes.*

XI. OLD BUSINESS:

- A. Policy 3411 - Accommodating Students with Seizure Disorders or Epilepsy - Second Reading  
**Chair Carrier moved to approve the Policy 3411. No discussion. All voted to approve the motion. (4/4)**
- B. Policy 3424 - Opioid Related Overdose Reversal - Second Reading  
**Chair Carrier moved to approve Policy 3424. No discussion. All voted to approve. (4/4)**
- C. Resolution 22/23-3 Comprehensive School Counseling Plan 2140R  
**Vice-Chair Guenther moved to approve the Resolution 22/23-3. Discussion: Superintendent Murray explained the resolution. Vice-Chair Guenther led a roll call vote: RO-Yes, KT-Yes, KC-yes, DG-yes. The Resolution was approved. (4/4)**

XII. NEW BUSINESS:

A. All Gender Restroom Presentation - Meghan Alexandra

*M. Alexandra met with Seattle Public School District individuals to gain understanding of changes they have made. She shared reasons why there is a need for Lopez. She shared guidance for policy change. In Seattle, the board passed a Resolution first. Conversion in Seattle was in the Girls bathroom. Modifications were made to the restrooms with stall modifications and signage. She shared the overall costs associated with the changes. Additionally, she shared a single stall restroom example. A suggested are for change is the bathrooms near the gym to serve visitors to the school for activities. She shared a model for educating students and staff and student responses. Members of the GSA club were invited to share comments. M.Sather, president of the GSA, presented a petition with signatures to the board.*

**Chair Carrier moved to approve the all-gender restroom project. Discussion: Director Guenther thanked Meghan and the students for presenting to the board. All voted to approve the motion.**

B. Japan Trip

*Hugh Burluson and Joe Behnke informed the board that a trip to Japan has been made for 19 years and is supported by a Freeman Foundation non-profit. Four students from Lopez, one*

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APPROVED 2/15/23

*teacher and Pat Burlison and four from Orcas have been chosen to participate in the trip. The last three years the trip had been canceled due to Covid. Cultural food traditions are being studied. The group will travel for 12-13 days in an area that is familiar to the leading adults. Chair Carrier made a motion to approve the Japan Trip. No Discussion. All voted to approve the motion. (4/4)*

C. Islandwood Trip

*L.Swanson shared information about the trip. Students have been going since 2007. Chair Carrier moved to approve the trip. No discussion. All voted to approve the motion. (4/4)*

D. Olympia Trip

*Students have traveled to Olympia for many years to learn about the state government with the exception of two years during Covid. The students have fundraised \$4000 and are excited to spend the night in the capitol. Chair Guenther moved to approve the trip. No discussion. All voted in favor of the trip. (4/4)*

E. Series 0000 Policies - Commitment to Planning - First Reading

*Superintendent Murray explained that these policies will support the Strategic Planning process.*

1. Policy 0100 - Responsible Governance
2. Policy 0300 - Planning Process
3. Policy 0500 - Components of the District's Plan
4. Policy 0510 - Vision Statement
5. Policy 0520 - Beliefs
6. Policy 0530 - Mission
7. Policy 0550 - Goals, Objectives, and Strategies
8. Policy 0560 - District Action Plans
9. Policy 0700 - Plan Evaluation

F. Procedure 2161P - Special Education and Related Services for Eligible Students

*This procedure has 32 pages of information.*

XIII. ADJOURNMENT:

*Reminder that the next board work session is Feb 8th and the next board meeting is February 15th.*

***Director Carrier moved to adjourn the meeting. All voted to approve. Chair Carrier adjourned the meeting at 8:21 pm.***

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